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Mrs V Adams
Chairman, Flaunden Parish Council

Dear Mrs Adams,

Today I undertook the Internal Audit examination of Flaunden Parish Council in respect of the year ended March 2018.

As before, I met Mr Debnam, for whose courtesy, hospitality and cooperation I am grateful. As usual, my examination mainly concentrated on those issues I am required to address in order to complete schedule 4 of the Annual Return.

Also as before, I am pleased to be able to say that the accounts and accounting system are in good order and do not give rise to any concerns.

We discussed the level of reserves and the fact that you are deliberately budgeting for a deficit to reduce them. A substantial proportion are earmarked reserves, against specific real or potential liabilities.

The residual, "free", reserve is of the order of 6 months' expenditure which is generally recognised as being appropriate.

That apart, I did not find anything which I need to bring to your attention.

I should be pleased to answer any questions you or your members may have on this report.

Yours sincerely,



Ernest G Newhouse